

Contents of Policies and Procedures for the EYFS

1. Safeguarding and promoting children's welfare

1. Safeguarding Children

- 1.1 Children's rights and entitlements
- 1.2 Safeguarding children and child protection
- 1.3 Looked after children
- 1.3a Procedure for collection of child in Foster Care
- 1.4 Confidentiality and client access to records
- 1.5 Information sharing
- 1.6 Uncollected children
- 1.7 Missing child
- 1.8 Supervision of children on outings and visits
- 1.9 Maintaining children's safety and security on premises
- 1.10 Making a complaint
- 1.11 Safeguarding children & protecting them from inappropriate use of cameras, mobile phones, video cameras etc
Prevent Policy – See whole school Policy

2. Equality of opportunity

- 1.12 Valuing diversity and promoting equality
- 1.13 Supporting children with special educational needs and Disabilities
- 1.14 Achieving positive behaviour

3. Promoting health and hygiene

- 1.15 Animals in the setting
- 1.16 Administering medicines
- 1.17 Managing children with allergies, or who are sick or infectious
- 1.18 Nappy changing – Also refer to whole school Intimate Care Policy
- 1.19 No-smoking
- 1.20 Food and drink
- 1.21 First Aid
- 1.22 Sun Protection

2. Suitable People Employment

- 2.1 Employment and staffing
- 2.2 Induction of staff, volunteers and managers
- 2.3 Student placements

3. Suitable premises, environment and equipment - Health and safety

- 3.1 Risk assessment
- 3.2 Health and safety general standards
Please see Slips & Trips whole school Policy
- 3.3 Health and safety risk assessment template
- 3.4 Fire safety and emergency evacuation
- 3.5 Fire safety risk assessment template
- 3.6 Reporting and recording of accidents and incidents
- 3.7 Food hygiene

- 3.8 Basic kitchen opening and closing checks see Nursery & Main school kitchen

4. Organisation

1. Administration

- 4.1 Admissions
4.2 Registration form
4.3 Charging Policy

Welcome Pack contents:

- additional forms
- All About Me Book
- Forms for Completion
- Welcome Pack
- Charging Policy

2. Child care practice

- 4.4 The role of the key person in the setting and settling-in

3. Partnership

- 4.5 Parental involvement
4.6 Working in partnership with other agencies
4.7 The role of setting manager, Reception Teacher, head of year groups and all staff
4.8 Transition Policy

5. Documentation

- 5.1 Children's records
5.2 Provider records

Areas of Learning and Development

1. Personal, social and emotional development
2. Physical development
- 3 & 4 Communication, language & literacy
5. Mathematics
6. Understanding the world
7. Expressive Arts & Design
8. Modern British Values

Whole School Policies

These are available on the school website to cover Nursery, Pre Prep and Prep.