

**Risky Areas Policy**

The aim of this policy is to highlight areas within the school that are potentially dangerous to unsupervised children.

Introduction

The Governors, Headmaster and staff of Glebe House School are fully committed to ensuring the safety and welfare of all pupils at the School.

On a site such as this there are bound to be areas within the buildings or the grounds that are considered to present risks to the safety of pupils who may accidentally or deliberately stray into them.

**Procedures**

The School makes every effort to ensure that all potentially dangerous areas are, wherever possible, made secure by fencing, locking or otherwise physically preventing access to them. Areas temporarily out of bounds are fenced or cordoned off and appropriate warning notices are placed to describe the danger.

Much of the School grounds away from the central buildings are unlit and hence unauthorised access to these areas is prohibited during the hours of darkness.

A risk assessment for the school site and areas deemed as potential risks are regularly updated.

 Pupils are not allowed to be unsupervised at any time in a risky area and they are aware that some areas are out of bounds i.e. Maintenance areas, Basement Kitchens, Dining Room and Boarding during day time.. Pupils movement around the outside of the school is controlled by fences, paths and gates. This is particularly evident in the Car Park areas. Children are not allowed to cross the Car Park.

**Boarding Specific**

 During the school day boarders are out of the boarding area and integrated into the day school life and access during the day is not permitted or must be agreed by the Boarding Master or Housemistress. Pupils will be accompanied at all times.

 **Security**

 Glebe House School is an open site so outside doors have keypads with numbers known to pupils and staff only. Visitors are controlled by only being allowed access via the front reception where they will be issued with a visitors badge so they can be easily identified. Boarding Staff on duty are responsible for escorting pupils back to the boarding houses at night and ensuring that the school is locked for the night. Additionally the school has the Headmaster and his family residing on site in the Main School as well as the boarding Housemaster and His family, Pre Prep and the Housemistress, Main School.

Below is a list of Risk Assessments which in separate documents outline Risks and measures and controls. The Risk Assessment Policy states how these assessments are made. Activities that are considered Risky can be found under Risk Assessments:

Boarding – Boys

Boarding – Girls

Caretaking activities – Laundry, Drying Room

Classrooms – Prep

Classrooms – Pre Prep

Nursery

Corridors, stairwells & toilets

Kitchen areas – including food preparation

Offices & other work areas – Common Rooms, School Office, Bursary

Outdoor areas – including prefects common room, playgrounds, woodland school, car park, outdoor activities

People

Pavilion/Pool

Public Rooms – Hall, gym, library, music block

Car Park Security

Approved by ………………………………………………………… Date…………………………………………

S Bottomley on behalf of the GHS H & S Committee

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| **Author** | **AMH on behalf of the GHS H & S Committee** |
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